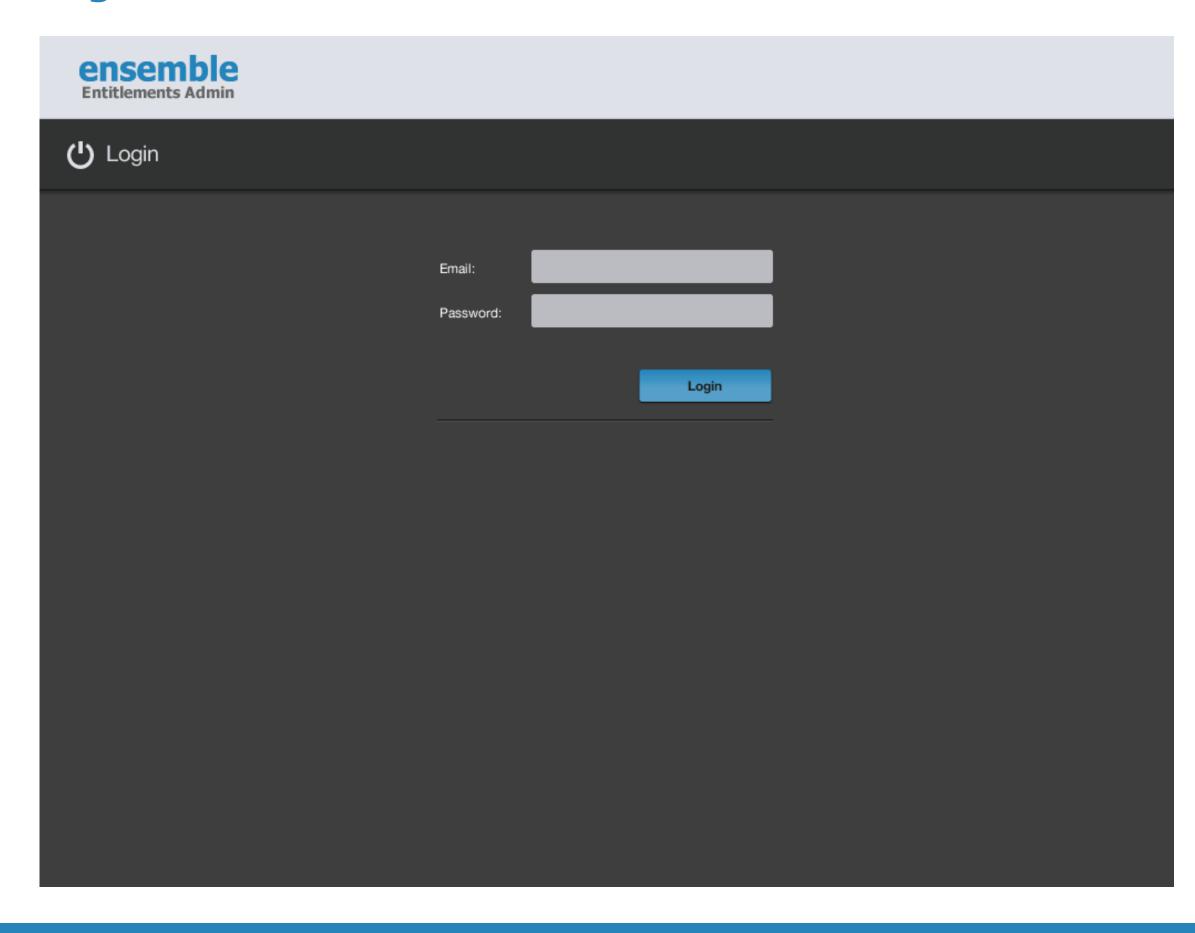


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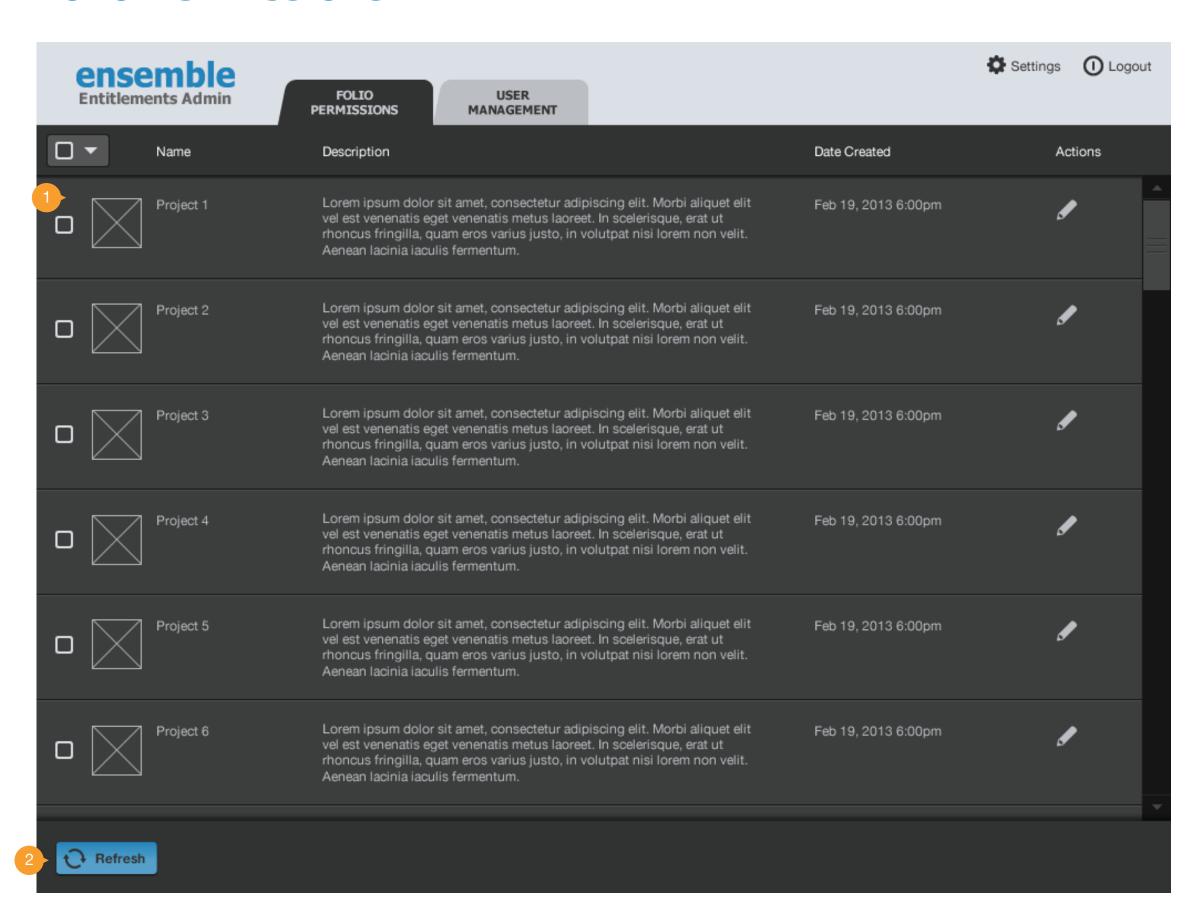
Login Screen



Notes

Users can input their credentials here to login to the system.

Folio Permissions



Notes

This first tab shows Folio Permissions. There is a list of folios and the ability to view and edit them.



Folio Item

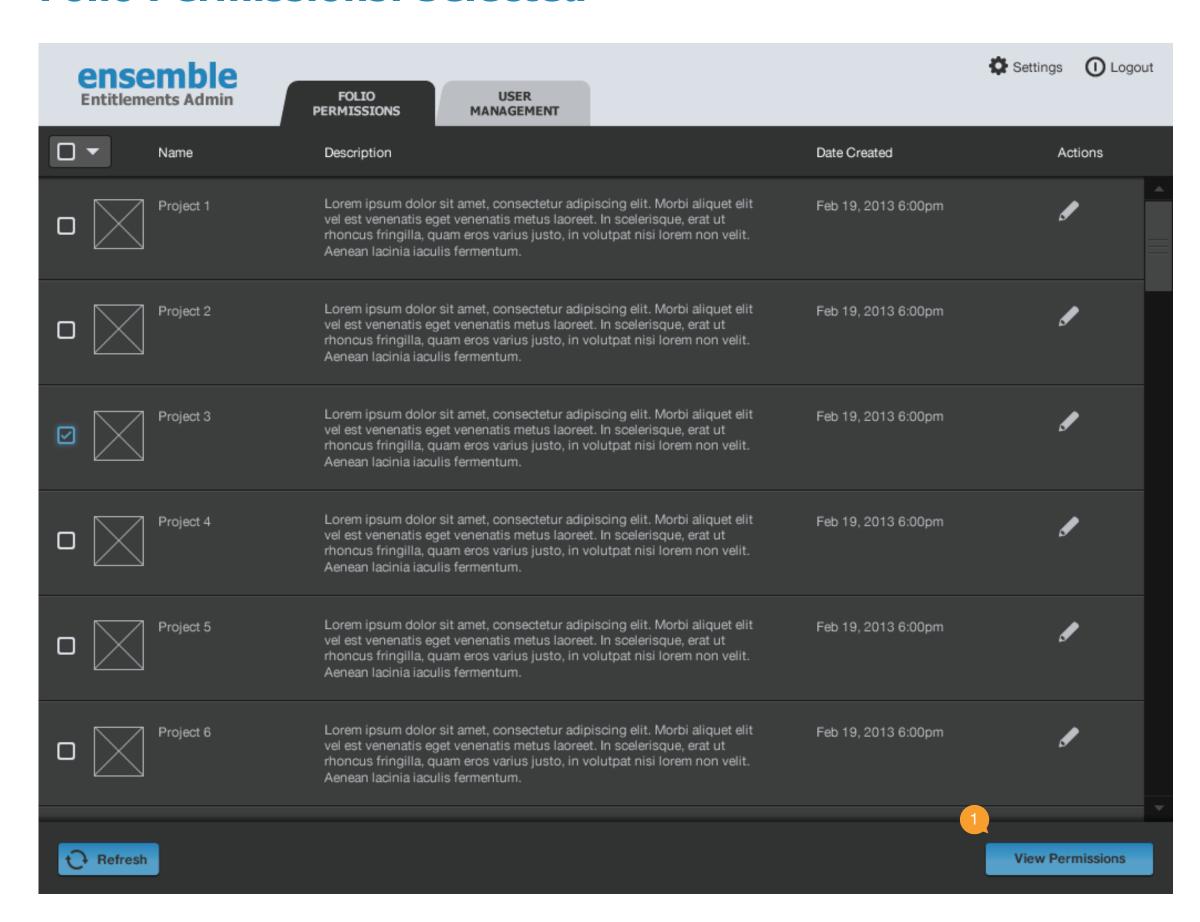
Each folio will show an image, the name, a description and the date created.



Refresh

Refresh the list at any time to receive the most up to date data from the server.

Folio Permissions: Selected



Notes

Selecting a folio will activate controls in the bottom row.

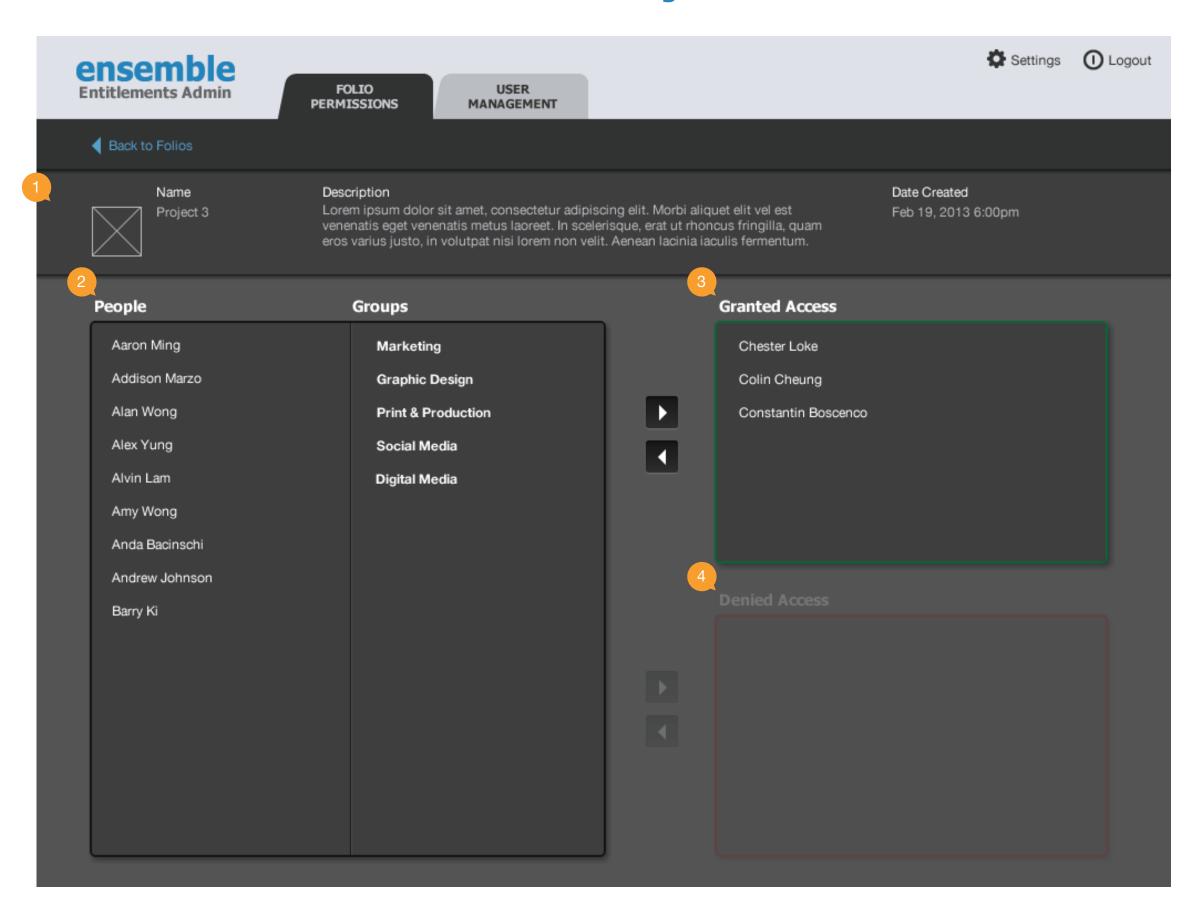


View Permissions

Selecting a folio will activate this button so users can view and modify the permissions for this folio.



Folio Permissions: Selected Project



Notes

The view of a selected folio.



Folio Information

The same information will be presented here so it is clear to the user which folio s/he is viewing.



A list of all the users and groups will be presented here, if they are not already in the Grant Access panel or the Deny Access panel.

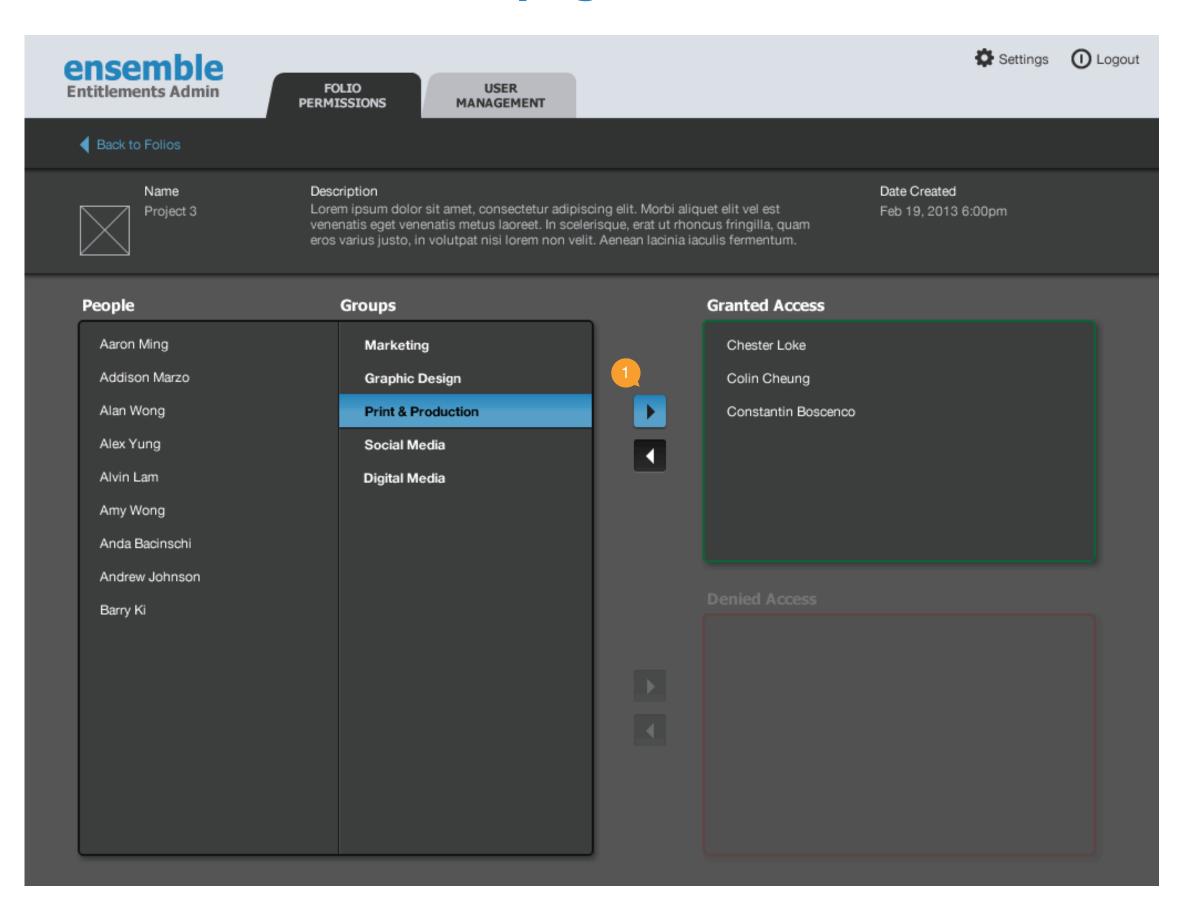
Grant Access

Users who have been granted access will be switched over to this column.

Deny Access

The Deny Access panel will initially be deactivated until a Group has been added to the Grant Access panel. That is when Deny Access might become necessary.

Folio Permissions: Modifying Permissions



Notes

Selecting an item to grant/deny access.

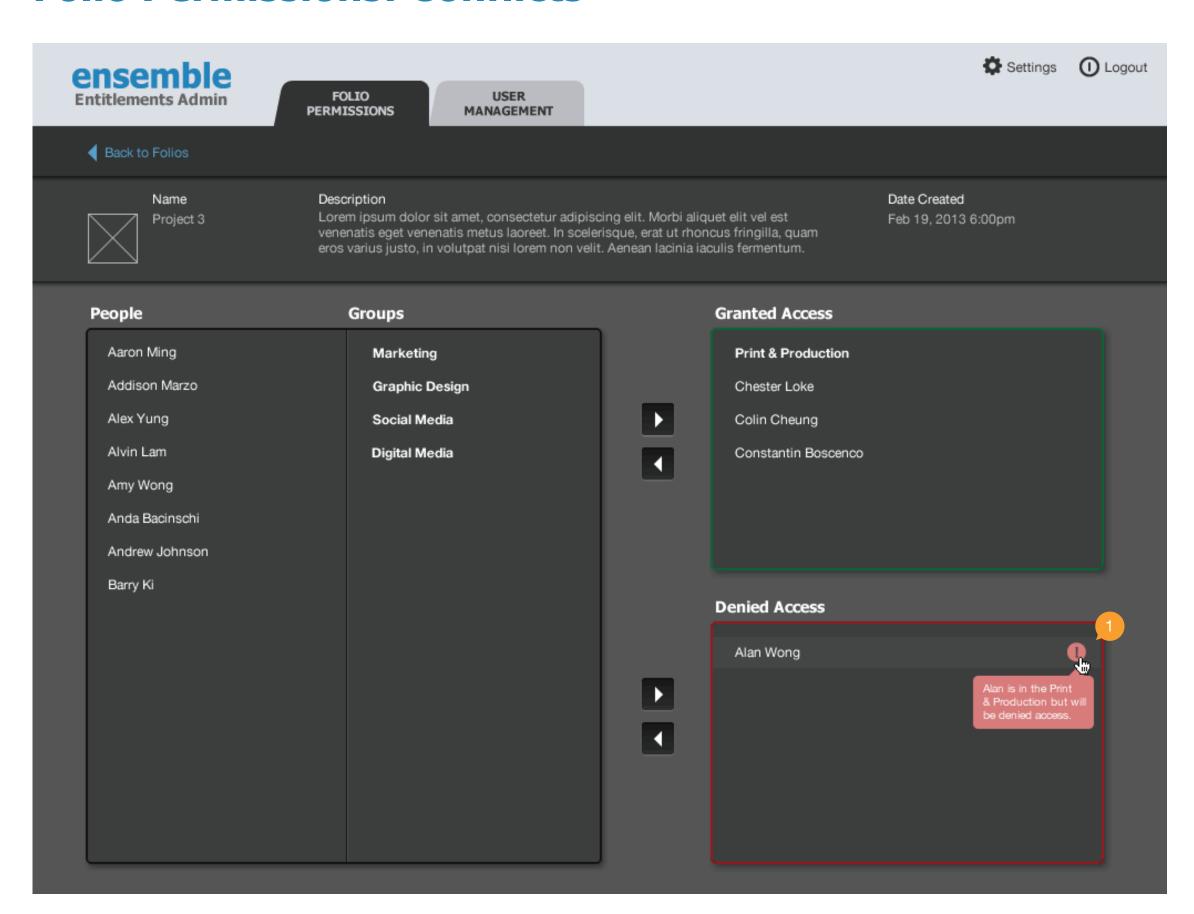


Controls

These controls will activate/deactivate accordingly to allow the user to deny/grant access to people and groups.



Folio Permissions: Conflicts



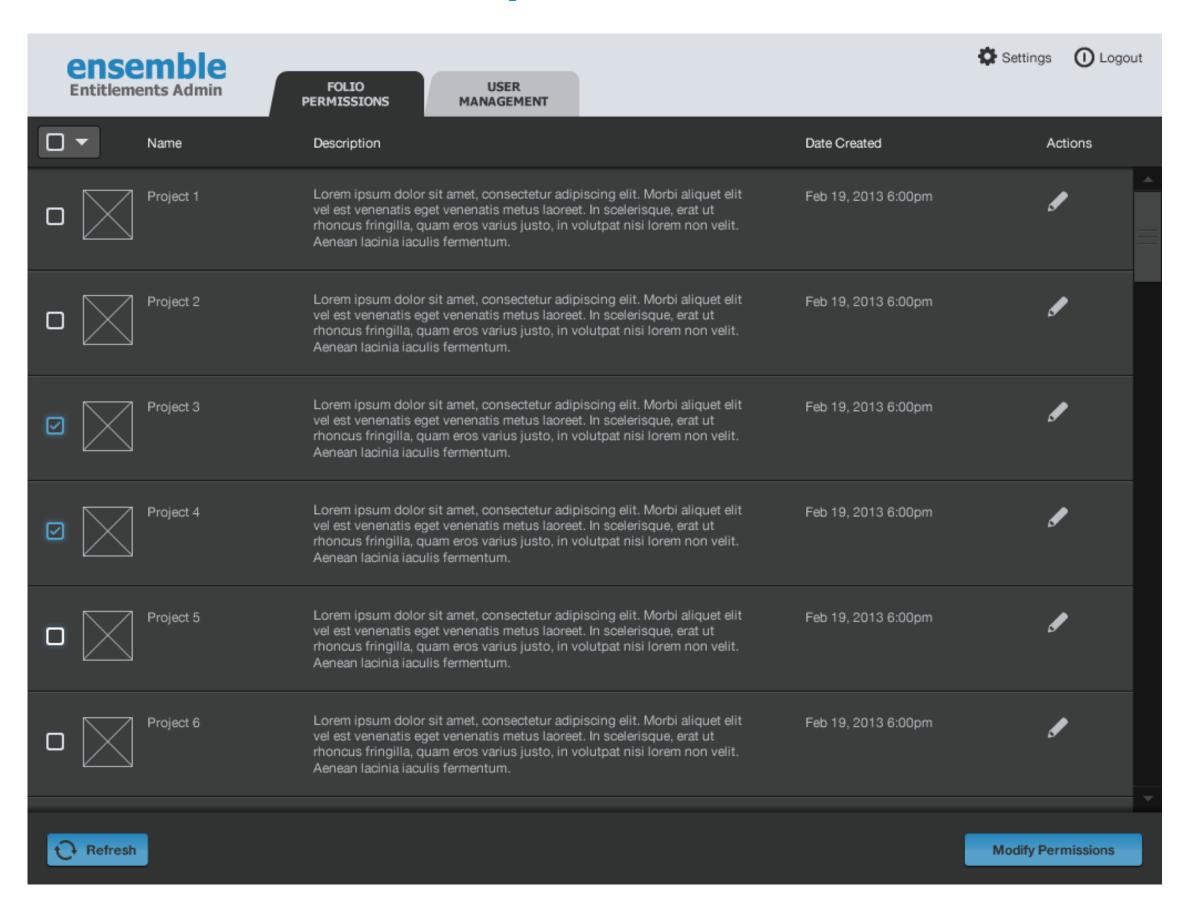
Notes



Conflicts

Conflicts will be shown when a person/group is in Denied Access but is part of a Group in Granted Access. The specifics will be shown when hovered over

Folio Permissions: Mulitple Selected

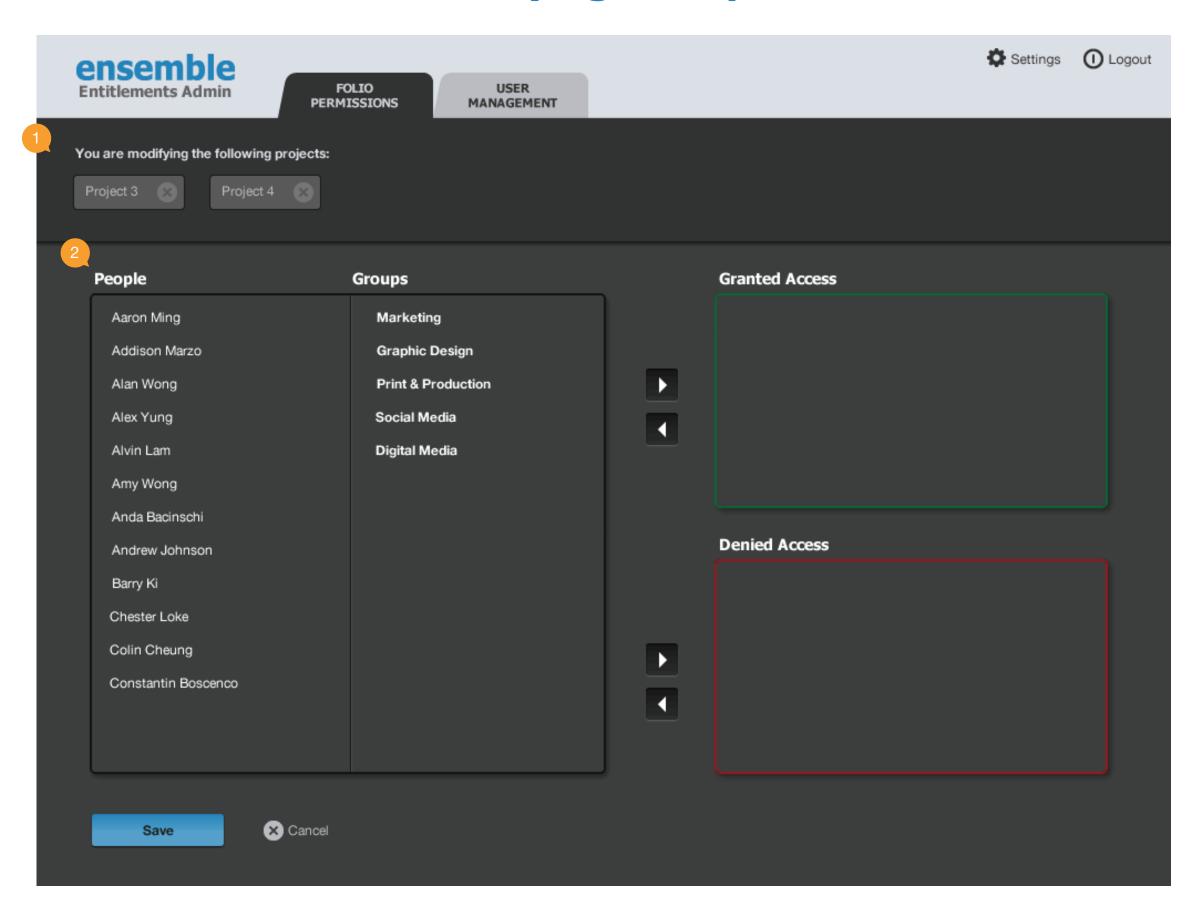


Notes

Selecting multiple folios in the list will change the button to Modify Permissions - since the user will not be able to see the permissions given for each individual folio but will be able to overwrite the changes in this batch modification.



Folio Permissions: Modifying Multiple



Notes



List of Folios

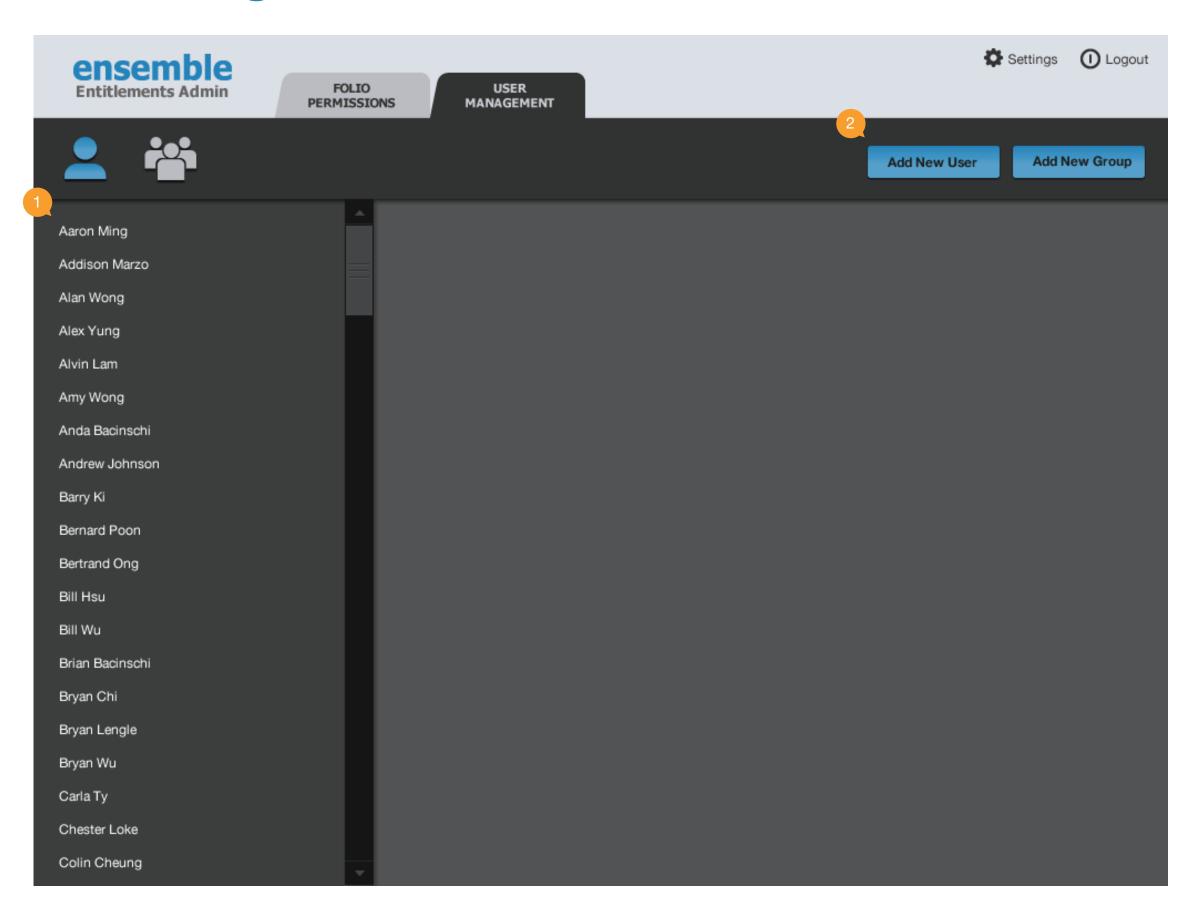
The folios that were selected in the previous page by the user will be shown here. The user can delete individual folios if s/he decides s/he doesn't want to modify them here.

List of People/Groups



All users will be in this list regardless if they had been granted/denied access to one or more of the folios. Any changes here will be modified across the selected folios.

User Management



Notes

The User Management tab will be accessible to only those who have been granted access in this system. This tab allows users to manage people and groups.



User List

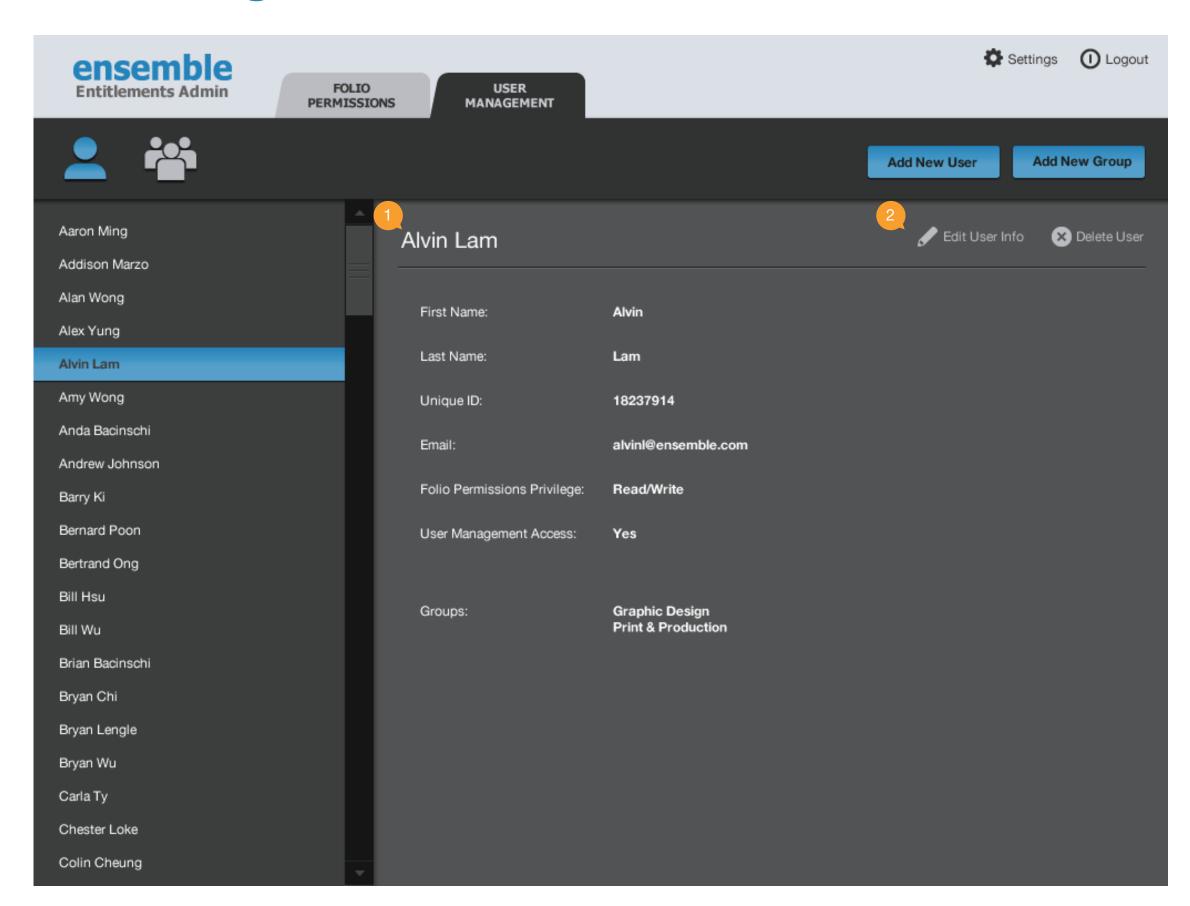
A list of all the existing users in the system will be shown here.



Add New User/Group

Select one of these buttons to add a new user or group.

User Management: Selected



Notes



User Information

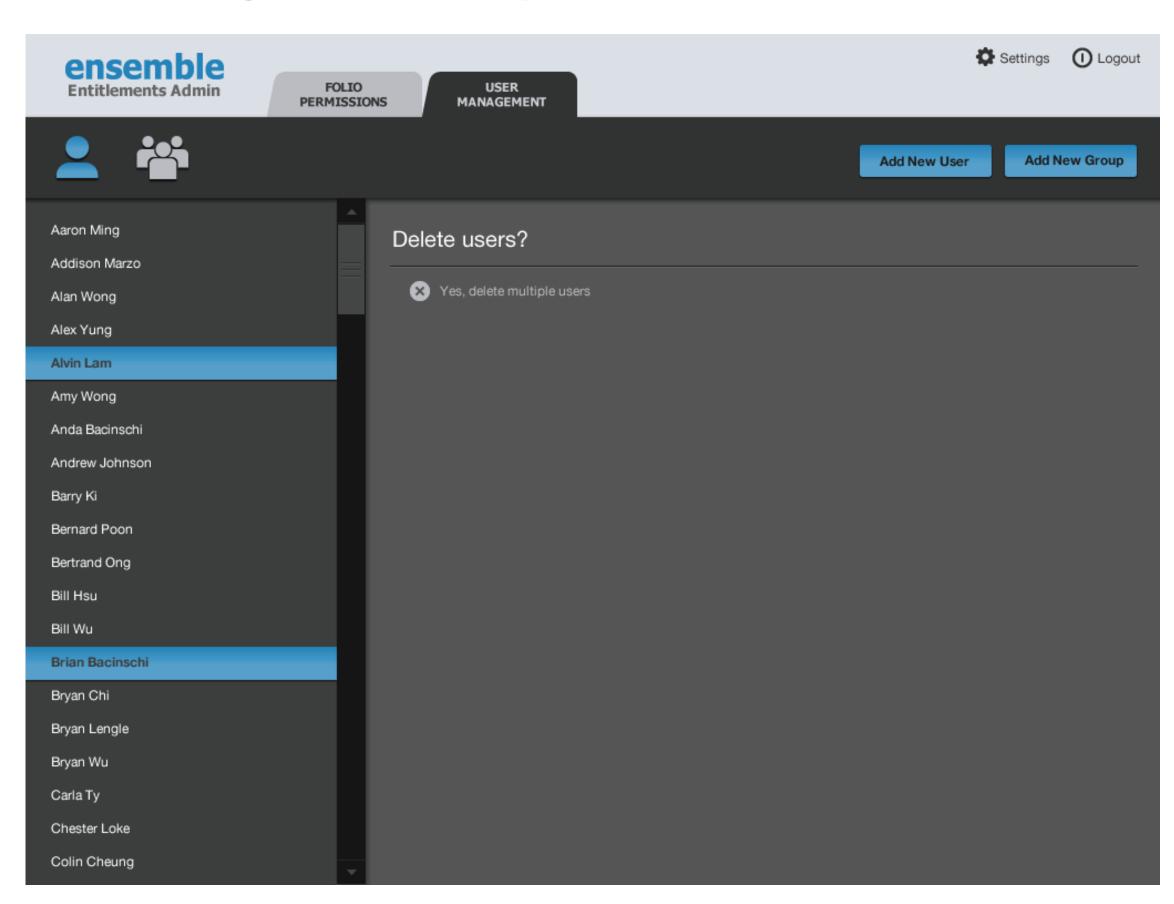
All information about the user will be shown on this screen, including what system permissions s/he has and what groups s/he are a part of.



Controls

A user may edit the user information or delete the user.

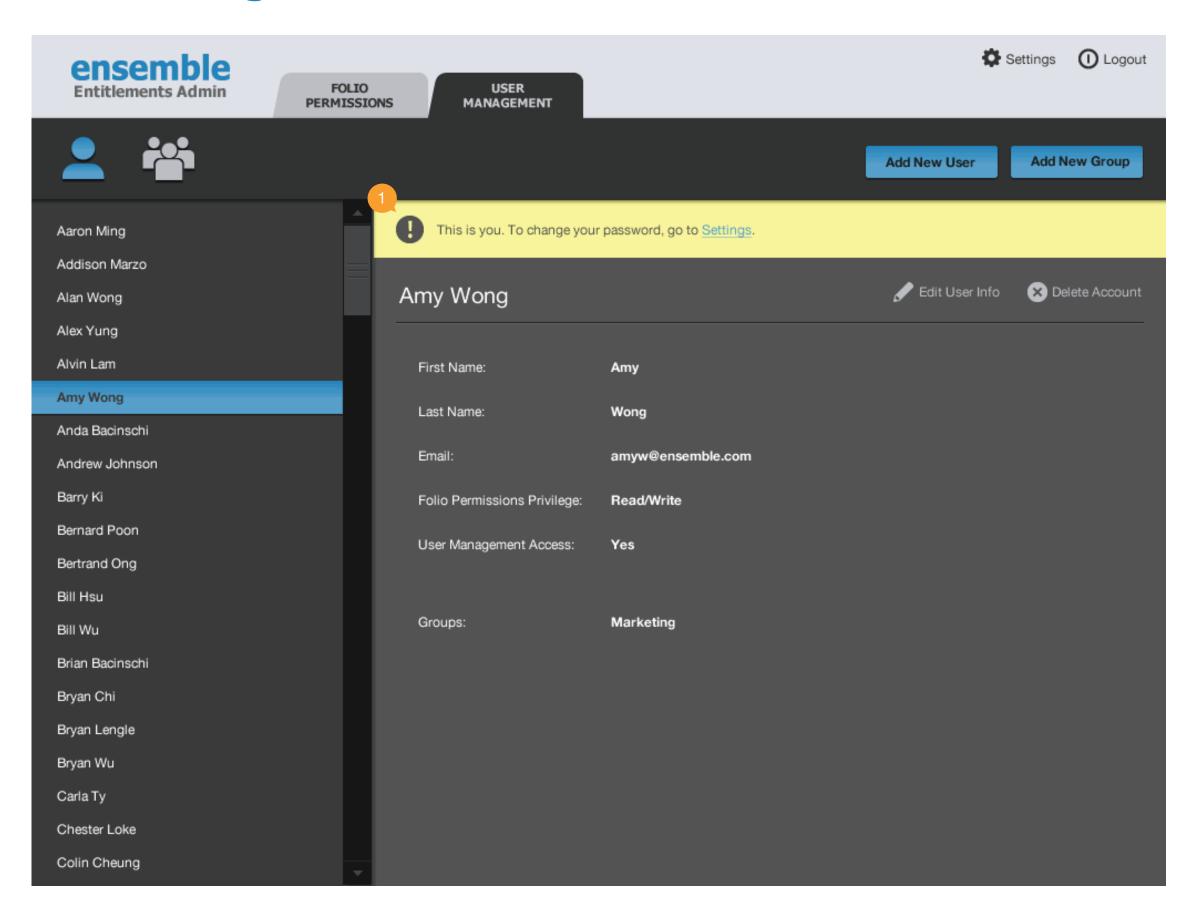
User Management: Multiple Selected



Notes

Selecting multiple users will give the option to delete all the selected users at once.

User Management: Self Selected



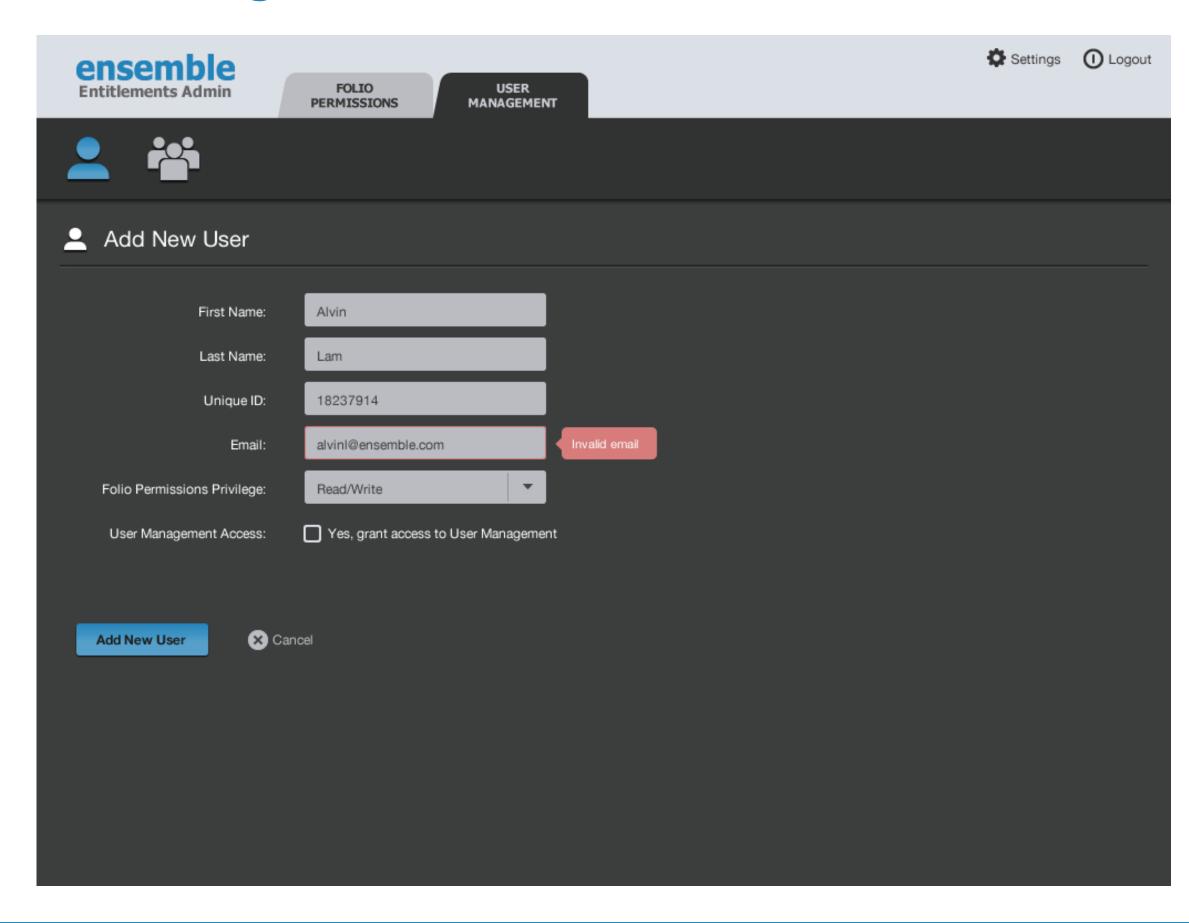
Notes



Notification

If the user selects him/herself, a notification will be shown at the top alerting the user if s/he wishes to edit account information, s/he will need to go to the Settings page.

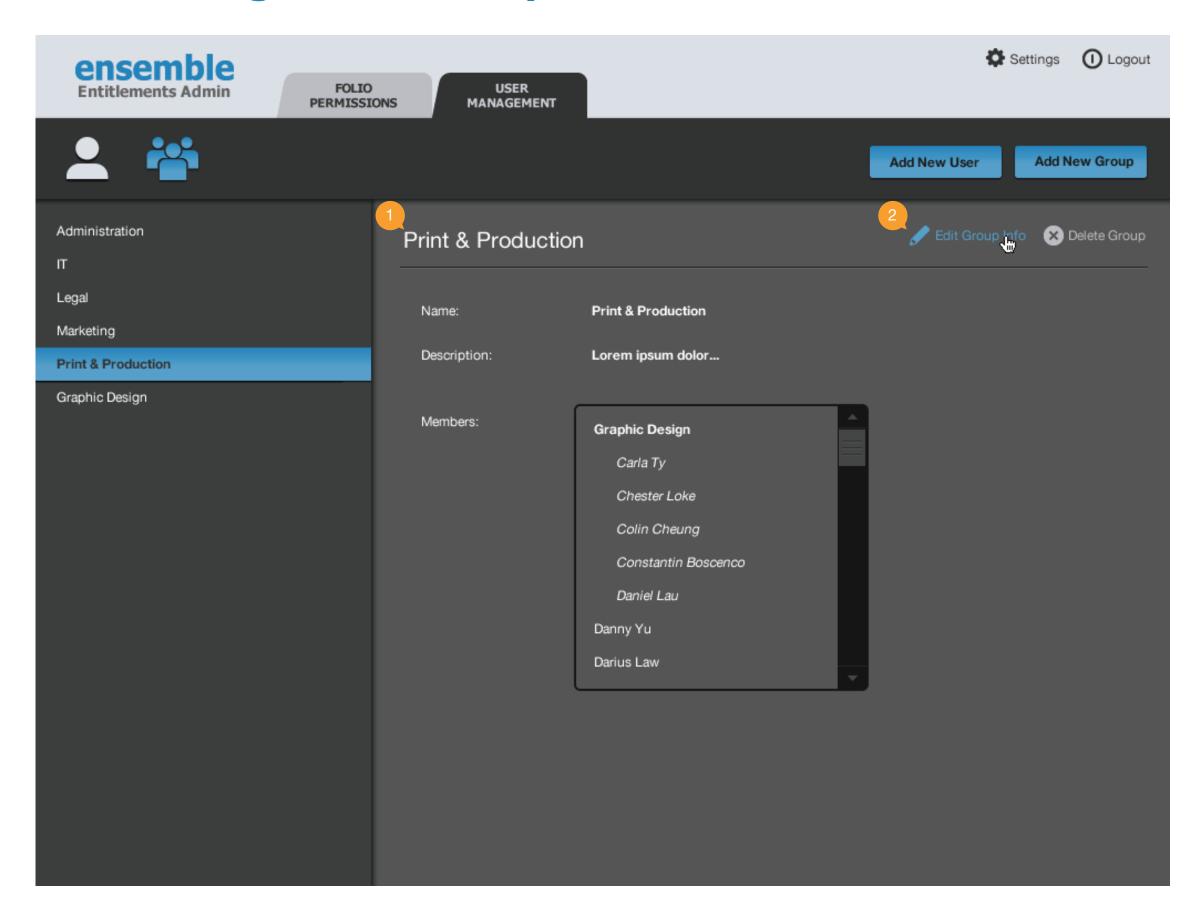
User Management: Add New User



Notes

Adding a new user will open up this screen giving the user fields to fill out.

User Management: Group Selected



Notes



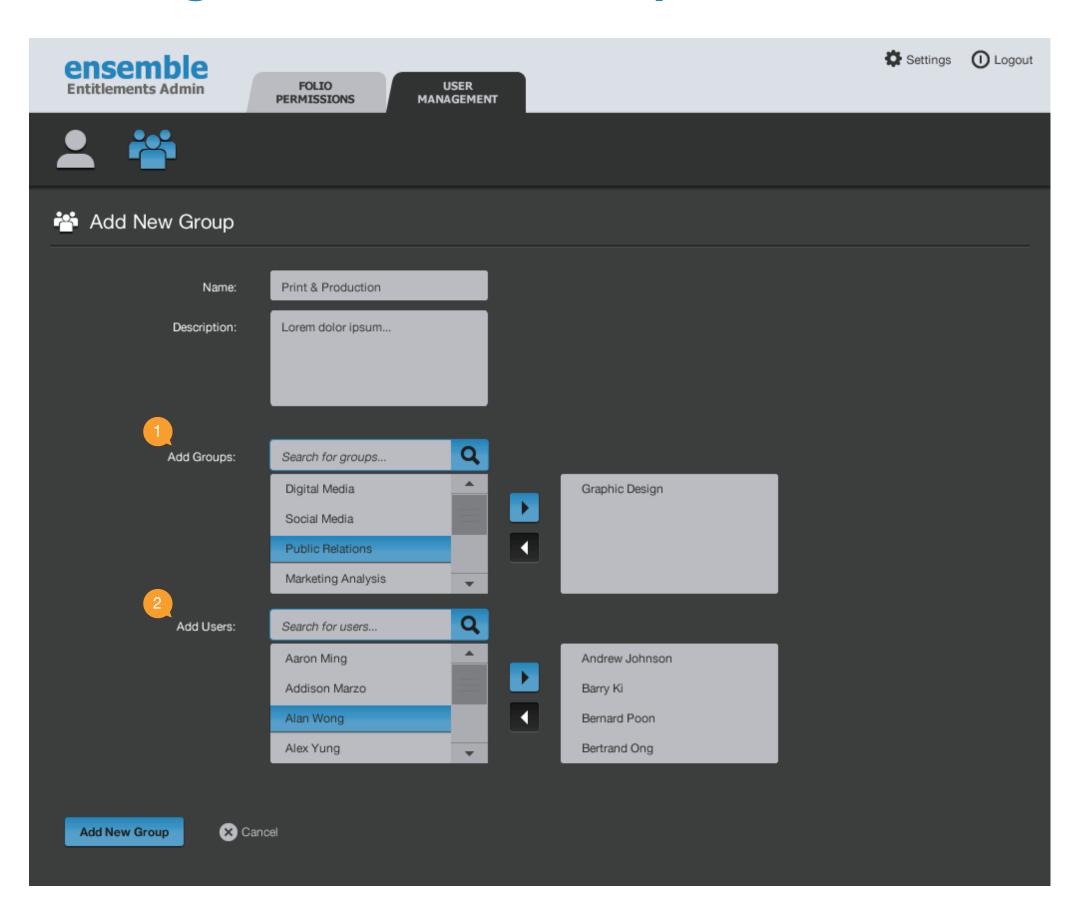
Group Information

All information about the group will be shown on this screen, including the name, description and members of the group.



A user may edit the group information or delete the group.

User Management: Add New Group



Notes

Adding a New Group will bring up this screen where the user will need to fill out the group name, description and select what groups if any and who should be in the group.



User Selection
Adds users to the group.



Settings Screen

